



ఆంధ్ర ప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయ ఆంధ్రప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయం  
**CENTRAL UNIVERSITY OF ANDHRA PRADESH**  
**ANANTHAPURAMU, ANDHRA PRADESH-515002**

(Established by an act of Parliament in 1919)

Date: 20-08-2024

**Notice on Certificate Verification and Commencement of Classes**

**Subject:** Commencement of Academic Session for PG Students of 2024 Batch.

**Dear Students,**

Congratulations to you all for securing admission in Central University of Andhra Pradesh.

I am directed to inform you that the certificate verification and hostel room allotment for the Batch of 2024 admissions in CUAP will begin from 02.09.2024 (Monday). It is informed to adhere to the following schedule.

S. No.	Activity	Date
1	Reporting at Academic Block, Central University of Andhra Pradesh, Jantalu, Bukkarayasamudram Mandal, Ananthapuramu	From 10.00 AM on 02-09-2024 to 04-09-2024 (Monday to Wednesday)
2	Certificate Verification	From 10.00 AM on 02-09-2024 to 04-09-2024 (Monday to Wednesday)
3	Hostel Room Allotment	From 10.00 AM on 02-09-2024 to 04-09-2024 (Monday to Wednesday)
4	General Orientation and Departmental Orientation and followed by regular classes	From 10:30AM to 12.30 PM and 2:30 PM – 4:30 PM on 05-09-2023 (Thursday)

**List of Certificates to be submitted for verification is enclosed.**

For University Hostel room accommodation, contact the following Email IDs:

For Boys Hostel: warden.boyshostel@cuap.edu.in

For Girls Hostel: warden.girlshostel@cuap.edu.in

Contact Number for Hostel Room admission: +91 9491490338

For Hostel accommodation please fill the following google form:

[https://docs.google.com/forms/d/e/1FAIpQLSetluGvDJ1RgMOMATmMxle6OPegMkxvSeL6\\_aKXIDNBDEH-Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSetluGvDJ1RgMOMATmMxle6OPegMkxvSeL6_aKXIDNBDEH-Q/viewform)

To reach the University click on the link <https://maps.app.goo.gl/EJ1gkRgyXLJ824qo6>

Wishing you happy learning at CUAP.

**Nodal Officer Admissions – 2024**  
**Controller of Examinations**  
**Central University of Andhra Pradesh**  
**Ananthapuramu.**

**Note:** Check list of documents and formats of various certificates to be submitted at the time of certificate verification is given below.

**List of Original documents and ONE SET of Self Attested Photo copies to be submitted for verification**

1	<b>CUET – 2024 Score Card (Original)</b>
2	<b>Provisional Admit card downloaded after payment of Fees (Original)</b>
3	<b>SSC/Class X Marks Memo / Certificate (For UG &amp; PG Programmes)</b>
4	<b>Intermediate/HSC/12<sup>th</sup> class Marks Memo /Certificate (For UG &amp; PG Programmes)</b>
5	<b>Degree Mark Sheets of all Semesters / Years (For PG Programme)</b>
6	Provisional <b>Degree Certificate</b> / Original Degree Certificate (For PG Programmes)
7	<b>Original</b> Transfer Certificate (TC)/ Migration Certificate (For UG & PG Programmes)
8	Study and Conduct Certificate (For UG & PG Programmes)
9	Recent Caste Certificate (SC/ST- Not older than 3 years, OBC (NCL) in Government of India Format – Not older than 1 Year, EWS - Not older than 1 Year ( <b>All Specimens attached</b> )
10	Recent Income Certificate, for EWS candidates (Not Older than 1 Year)
11	PwD (PH/VH/HI) Certificate from a Civil Surgeon ( <b>Specimen Attached</b> )
12	DP Certificate (For Wards of Ex-Service Men) ( <b>Specimen Attached</b> )
13	Aadhaar Card of the student
14	PAN Card of the student (If available)
15	Copy of the First page of the Bank Passbook ( <b>Student's Bank Account Only</b> )
16	Latest Passport size photos - <b>4 (Four)</b>
17	Any other Certificates claimed by the student

# EWS Certificate format

7

Government of .....  
(Name & Address of the authority issuing the certificate)

## INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post. Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note1:. Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

## OBC Certificate Format

### FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kum\* \_\_\_\_\_ Son / Daughter\* of Shri /  
Smt.\* \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_  
\_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_

community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007.
- (xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri / Smt. / Kum. \_\_\_\_\_ and / or his family ordinarily reside(s) in  
the \_\_\_\_\_ District / Division of \_\_\_\_\_ State. This is also to certify that he/she  
does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India,  
Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004  
Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of  
the Government of India.

Dated:

District Magistrate /  
Deputy Commissioner /  
Competent Authority

Seal

\* Please delete the word(s) which are not applicable.

#### NOTE:

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar and
  - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

**OBC-NCL Certificate Format**

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
(NCL) APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS  
(CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kum\* \_\_\_\_\_ Son/  
Daughter\* of Shri/Smt.\* \_\_\_\_\_ of  
Village/Town\* \_\_\_\_\_  
\_\_\_\_\_ District/Division\* \_\_\_\_\_ in the  
State/Union Territory \_\_\_\_\_ belongs to the  
\_\_\_\_\_ community that is recognized as a backward  
class under Government of India\*\*, Ministry of Social Justice and Empowerment's  
Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ \*\*\*

**Shri/Smt./Kum. \_\_\_\_\_ and/or \_\_\_\_\_  
his/her family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State/Union Territory. This is also  
to certify that he/she does NOT belong to the persons/sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of  
Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is  
modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide  
OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM  
No.36036/2/2013-Estt (Res) dtd. 30/05/2014.**

**District Magistrate /  
Deputy Commissioner /  
Any other Competent Authority**

Dated:

Seal \_\_\_\_\_

\* Please delete the word(s) which are not applicable.

\*\* As listed in the Annexure (for FORM-OBC-NCL)

\*\*\* The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**NOTE:**

- The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- The authorities competent to issue Caste Certificates are indicated below:
  - District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - Revenue Officer not below the rank of Tehsildar' and
  - Sub-Divisional Officer of the area where the candidate and/or his family resides

## ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No.12011/68/93-BCC(C)	13.09.1993
2	No.12011/9/94-BCC	19.10.1994
3	No.12011/7/95-BCC	24.05.1995
4	No.12011/96/94-BCC	09.03.1996
5	No.12011/44/96-BCC	11.12.1996
6	No.12011/13/97-BCC	03.12.1997
7	No.12011/99/94-BCC	11.12.1997
8	No.12011/68/98-BCC	27.10.1999
9	No.12011/88/98-BCC	06.12.1999
10	No.12011/36/99-BCC	04.04.2000
11	No.12011/44/99-BCC	21.09.2000
12	No.12015/9/2000-BCC	06.09.2001
13	No.12011/1/2001-BCC	19.06.2003
14	No.12011/4/2002-BCC	13.01.2004
15	No.12011/9/2004-BCC	16.01.2006
16	No.12011/14/2004-BCC	12.03.2007
17	No.12011/16/2007-BCC	12.10.2007
18	No.12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No.12015/15/2008-BCC	16.06.2011
21	No.12015/13/2010-BC-II	08.12.2011
22	No.12015/5/2011-BC-II	17.02.2014

## FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the district in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town/\* in District/Division \* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under: -

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_  
The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_  
The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_  
The Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.  
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.  
The Constitution (Pondicherry) Scheduled Castes Order 1964@  
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @  
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@  
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @  
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @  
The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@  
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
The Constitution (SC) orders (Amendment) Act, 1990@  
The Constitution (ST) orders (Amendment) Ordinance 1991@  
The Constitution (ST) orders (Second Amendment) Act, 1991@  
The Constitution (ST) orders (Amendment) Ordinance 1996  
The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002.  
The Constitution (Scheduled Caste) Orders (Amendment) Act 2002.  
The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002.  
The Constitution (Scheduled Caste) Order (Amendment) Act 2007.

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_

(with seal of office)

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable @

Please quote specific presidential order

% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Dy.Collector/ Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.



## **PwD Certificate Proforma**

**Proforma for Certificate to be obtained by the candidate Coming under the category of  
Persons with Disabilities**

(To be filled by Medical Board notified under PWD Act)

Certificate No: \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that Mr./Ms \_\_\_\_\_

son/daughter of Mr./Mrs. \_\_\_\_\_

Age \_\_\_\_\_ male/female, Registration No. \_\_\_\_\_ is a case of

\_\_\_\_\_.

He/She is physically disabled/visual disabled/speech and hearing disabled/having mental retardation/leprosy cured and has % ( \_\_\_\_\_ per cent) permanent (physical impairment/visual impairment/speech and hearing impairment etc.) in relation to his/her

\_\_\_\_\_.

Note:

This condition is progressive/not progressive/likely to improve/not likely to improve\*.

Re-assessment is not recommended/ is recommended after period of \_\_\_\_\_ months/years\*.

\*Strike out whichever is not applicable.

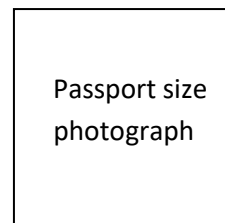
Signatures of Doctors, Names, Specializations, Seals with degrees

(Member-1, Medical Board) (Member-2, Medical Board) (Member-3, Medical Board)

Signature/Thumb impression of Patient Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal)

### Information/Guidelines

1. Disability certificate shall be issued by Medical Board of at least three doctors duly constituted by the State or Central government under PWD Act. (One of the members of the Board should be the specialist in the particular field for assessing Locomotor, Visual disability, Hearing and Speech disability, Mental disorder and Leprosy cured)
2. If disability is likely to decrease (temporary type) then, the certificate should be valid up to September 15, 2013.
3. For candidature under persons with disabilities category, candidates with a minimum of 40% disability are eligible.
4. The Medical Board at Reporting Center or Allotted institute will assess the Persons with Disabilities (PD) certificate. Medical Board at Reporting Center/Allotted institute will submit its recommendations regarding the admissibility of the certificate. In case of any doubts regarding the validity of the certificate, clarifications may be sought from the issuing authority.



**DEFENCE DEPENDENT CERTIFICATE**  
**SON/ DAUGHTER/ SPOUSE OF SERVING/ RETIRED**  
**DEFENCE PERSONNEL**

1. It is to confirm that as per record Mr/ Ms SHAIK ALIYA is the Son Daughter/  
Spouse of Service No 153099997 Rank SPY  
Name SHAIK. MOULALI

2. He /She (Defence Personnel) is presently serving in \_\_\_\_\_  
(Unit/ Dept. / HQ)

OR

He/ She (Defence Personnel) retired/ was discharged from regular Army/ Navy/ Air force on 30-06-2008 (date)  
with/ without pensionary benefits (Please see note below).

Office Seal



Signature (Not below Officer Rank)\*

Smt. M. Rajani Kumari, M.Sc., (A)  
ZILLA SAINIK WELFARE OFFICER  
ONGOLE, PRAKASAM DISTRICT.

Name of Officer

Designation

Date:

\* Unit/ Dept. / HQ/ Records/  RSWO/  ZSWO/ Army/ Navy/ Air  
Force HQ

Notes:

1. This form is to confirm that the candidate is Son/ Daughter/ Spouse of a serving or retired defence person to be considered for admission to CWET (UG) programme, A.Y. 2021 to 2022 as per MOU with Gov. of India. Candidate could be of any Age group, Marital Status, Employed or Unemployed.
2. Without Pensionary benefit is applicable only to Short Service Commissioned Officers. For all others, 'with pensionary benefits' is mandatory to be eligible.