



ఆంధ్రప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయం
CENTRAL UNIVERSITY OF ANDHRA PRADESH
(Established by an act of Parliament in 2019)

Date:17/07/2023

**Flow Chart of Registration Process for Admission in
CUAP through Samarth Portal for the year 2023-24**

*Candidates should follow the below-mentioned steps for registration on
Samarth Portal*

General instructions:

- A. If a Candidate wishes to apply for more than one programme in the university, he/she has to register separately and pay the registration Fee for each programme.

For example, if a candidate wants to apply for B.A. (Hons) Political Science in general (UR- Unreserved)/OBC/EWS/DP categories, he/she has to pay Rs 500/- as a registration fee.

If he/she wants to apply for two or more programmes, namely BBA: Bachelor of Business Administration and BA/BSc RMIT: in Retail Management and IT also, he/she has to pay $3 \times 500 = \text{Rs } 1500/-$ and register for each programme separately.

In the case of SC/ST candidates, they have to pay Rs 250/- for each programme separately and register themselves.

PWD candidates can register without any registration fee but register for each programme separately.

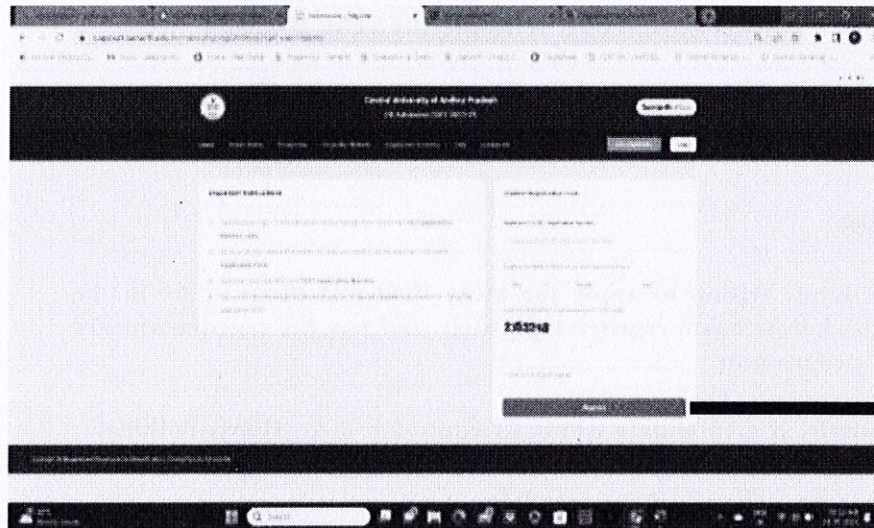
- B. For B.Sc. (Hons) Economics programme, candidates should have studied Mathematics as one of the subjects at +2 level. Otherwise, they are not eligible for admission into B.Sc. (Hons) Economics.
- C. Central University of Andhra Pradesh considers CUET 2023-24 score obtained in the General test only for admission to UG programmes (B.Sc. (Hons) Economics/B.A. (Hons) Political Science)/ BA/BSc RMIT: in Retail Management and IT / BBA Bachelor of Business Administration

Samarth

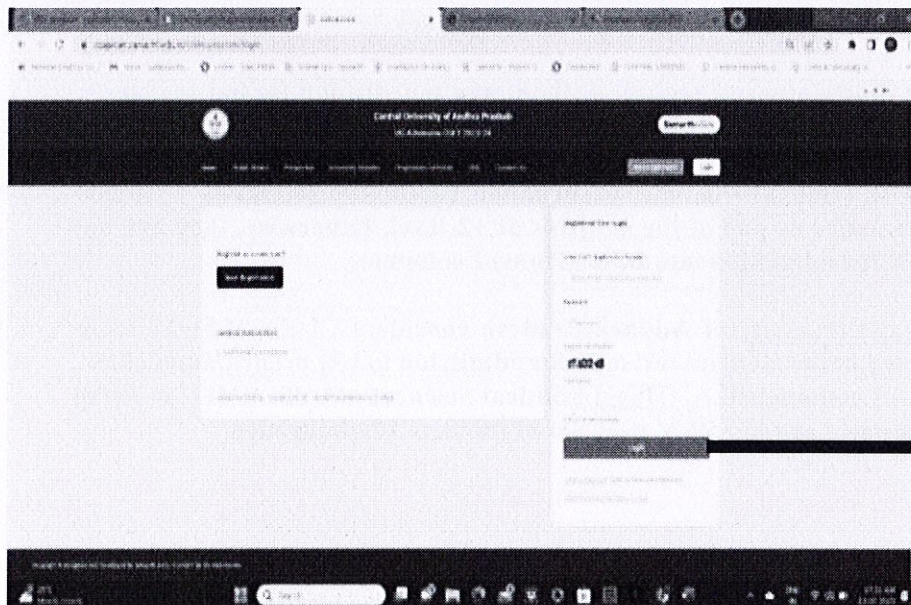
Qualified CUET candidates should Register for Admission to CUAP through Samarth Portal using the following link

URL: <https://cuapcuetsamarth.edu.in/>

Step 1: Register in the Samarth Portal with the login credentials.

A screenshot of the Samarth Portal registration page. The page has a dark header with the Central University of Advanced Pradesh logo and name. Below the header, there are two main sections: 'Registration' and 'Login'. The 'Registration' section contains a form with fields for 'Email', 'Password', 'Confirm Password', and 'Mobile Number'. There is a 'Register' button at the bottom of the form. An arrow points from the 'Register' button to a dark oval labeled 'Register'.

Step 2: After Logging in, a Dashboard will appear which is like the screenshot below. Enter all details by Logging in again.

A screenshot of the Samarth Portal login page. The page has a dark header with the Central University of Advanced Pradesh logo and name. Below the header, there are two main sections: 'Registration' and 'Login'. The 'Login' section contains a form with fields for 'Email' and 'Password'. There is a 'Login' button at the bottom of the form. An arrow points from the 'Login' button to a dark oval labeled 'Login'.

Step 3: Personal Details

In this section, fill in your personal details. Then click on **Save & Next** to proceed to next section **other details**.

Home Public Notice Prospectus University Website Programme Schedule 22103990079

Profile Details (0) Other Details (0) Documents (0)

Personal Details

Full Name of the Applicant (AS Per SSC)

Applicant's Gender

Applicant's Date of Birth
Day: Month: Year:
11 Years 6 Months 9 Days

Category

Country

City

Pincode

Permanent Address ☐ Click if Same As Correspondence Address

Address District

Country State

City Pin Code

Save and Next → **Save and Next**

Step 4: Other Details

Fill in details like participation in NSS Camp or any extracurricular activities and then click on the **Proceed to Next** button.

Yes	<input checked="" type="checkbox"/>
Do you have MCC Certificate?	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>
Writing in English at a previous college?	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>
Language	Proficiency (Reading/Writing/Speaking)
English	<input checked="" type="checkbox"/> Reading <input checked="" type="checkbox"/> Writing <input checked="" type="checkbox"/> Speaking
Hindi	<input checked="" type="checkbox"/> Reading <input checked="" type="checkbox"/> Writing <input checked="" type="checkbox"/> Speaking
Other Language 1	<input checked="" type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> Speaking
Other Language 2	<input type="checkbox"/> Reading <input type="checkbox"/> Writing <input type="checkbox"/> Speaking

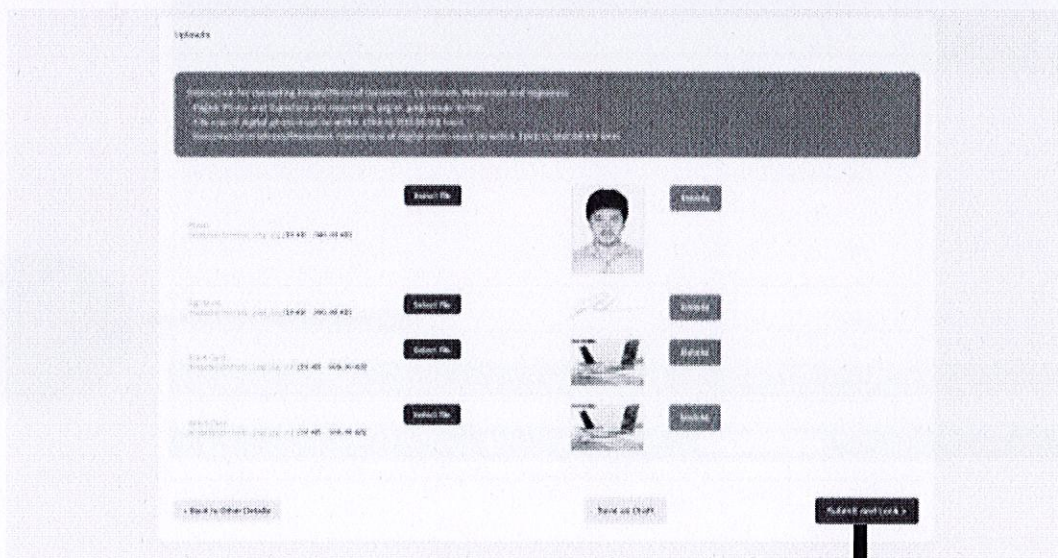
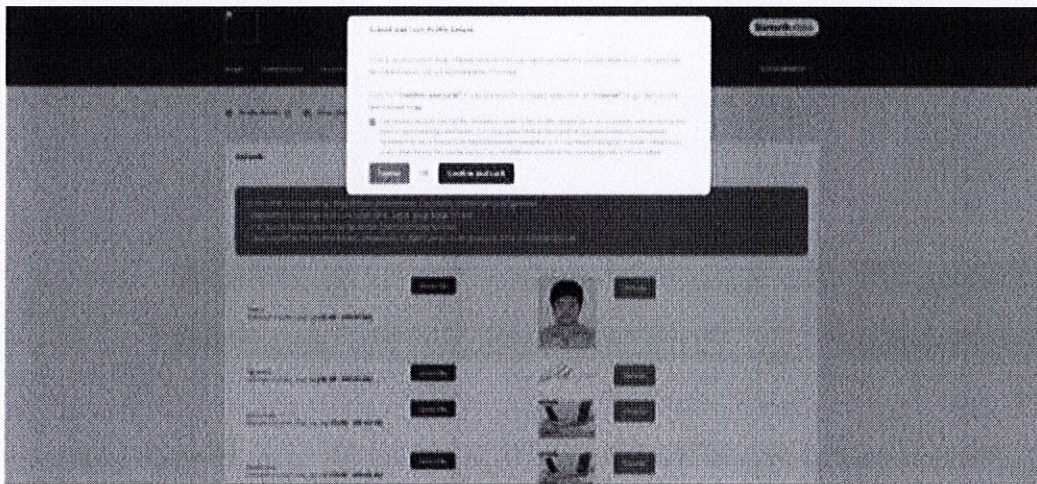
Mother's Mobile Number : 9880050100 Mother's Office Address : No	Father's Mobile Number : 9880050100 Father's Office Address : Police Quarters
Emergency Contact Number : 9880050100	
Combined Family Income : Not Applicable	
OTHER CATEGORY/QUOTA	
Person with Benchmark Disability (PwBD) Category : Not Applicable	
Reserved Migrant : Not Applicable	
Prime Minister's Special Scholarship Scheme for JER Students : Not Applicable	
Children / Widows of Armed Forces Personnel : Not Applicable	
Single Jharkhand Quota : No	
CCA Quota : Not Applicable	

[Back to Dashboard](#)
[Skip to Details](#)
[Proceed to Next](#)

Proceed
to
next

Step 5: Upload Section

Upload the necessary documents like **Passport size Photo**, **Scanned Signature** and **Date of Birth Certificate(SSC or 10th class)** in the prescribed format only (i.e., Jpeg, Jpg) and in the prescribed size (10kb to 500kb). After uploading the documents, read the **Warning Message** and Check the box and click on the **Submit & Lock** button.



Step 6: Click on the **view** button to view your complete profile and then move to **Programme Selection** to select the desired Programme you wish to apply.

The screenshot shows the 'Programme Selection' form on the Central University of Andhra Pradesh portal. The form includes fields for 'Institution Name', 'Institution Code', 'Programme', and 'Specialization'. A 'View' button is located at the bottom right of the form.

Step 7: Mention the **Programme Name and level**, and then click on the **Proceed** button.

The screenshot shows the 'Programme Selection' form on the Central University of Andhra Pradesh portal. The form includes fields for 'Institution Name', 'Institution Code', 'Programme', and 'Specialization'. A 'Proceed' button is located at the bottom right of the form. An arrow points from the 'Proceed' button to a larger 'Proceed' button in the next image.

Proceed

Step 8: A preview of personal details is shown after selecting programme name and level. After reviewing all the details carefully, click on the **Next** button to proceed to **Academic details**

The screenshot shows the 'Personal Details' section of the Central University of Andhra Pradesh portal. The page has a dark header with the university's name and logo. Below the header, there is a navigation bar with links like Home, Public Notice, Programs, and others. The main content area is titled 'Personal Details' and contains a form with various input fields. The form is divided into two columns. The left column contains fields for Name, Date of Birth, Gender, Address, and Contact Information. The right column contains fields for Email, Phone Number, and a dropdown menu for 'Select your program'. At the bottom of the form, there is a 'Next' button. The page is displayed on a desktop browser with a Windows taskbar visible at the bottom.

The screenshot shows the 'Academic Details' section of the Central University of Andhra Pradesh portal. The page has a dark header with the university's name and logo. Below the header, there is a navigation bar with links like Home, Public Notice, Programs, and others. The main content area is titled 'Academic Details' and contains a form with various input fields. The form is divided into two columns. The left column contains fields for Name, Date of Birth, Gender, Address, and Contact Information. The right column contains fields for Email, Phone Number, and a dropdown menu for 'Select your program'. At the bottom of the form, there is a 'Next' button. The page is displayed on a desktop browser with a Windows taskbar visible at the bottom.

Next

Step 9: Academic Details

Fill your **Academic details** like Eligibility criteria, **Class 10th** and **12th** Year of passing & Percentage.

Central University of Advanced Pradesh
10, Amraoti Road, Amraoti, Madhya Pradesh - 476001

Academic Details

Eligibility Criteria:

Class 10th Year of Passing:

Class 10th Percentage:

Class 12th Year of Passing:

Class 12th Percentage:

Date of Birth:

Save and Next

**** NOTE:** For B.Sc. (Hons) Economics candidates, he/she should have studied Mathematics as one of the subjects at +2 level. Otherwise they are not eligible for B.Sc. (Hons) Economics in CUAP

Step 10: After filling all the details, **Update** button will appear at the bottom.

- If everything is correct or no changes to be made, then click on **Next** button.
- If any details have to be modified, then click on **Update** and fill correct details and click on **Update** and it leads to **other details**.

Central Veterinary School of Madurai
PG, Madurai - 625 002

Update Prescription Details

Prescription Details

Prescription Details

Prescription Details

Next

Central Veterinary School of Madurai
PG, Madurai - 625 002

Update Prescription Details

Prescription Details

Prescription Details

Prescription Details

Next

Next

Step 11: Other Details

Fill your other details and click on Next Button. It leads to Uploads

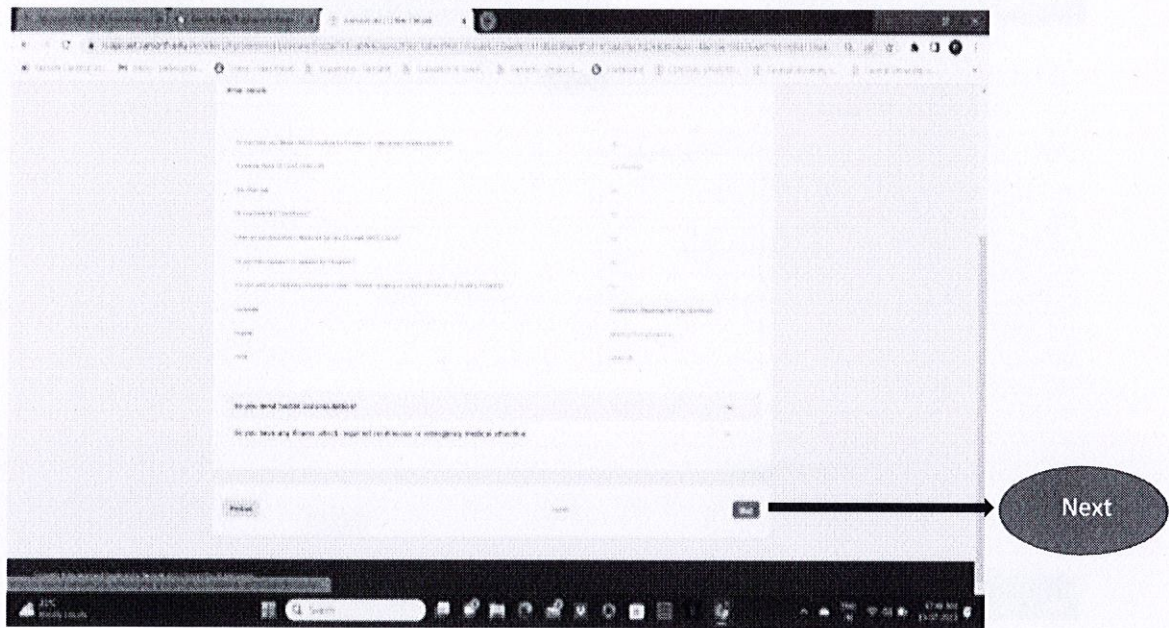
The screenshot shows the 'Other Details' form in the Central University of Java Student Portal. The form is titled 'Form 2: Input detail from registration' and includes a 'Save and Next' button. The form fields are organized into two columns:

Field Name	Field Type
Full Name (as in ID Card)	Text
Student ID Number	Text
Gender	Radio
Place of Birth	Text
Date of Birth	Text
Place of Birth (Province)	Text
Place of Birth (City/District)	Text
Place of Birth (Village/Neighborhood)	Text
Place of Birth (Postcode)	Text
Place of Birth (Country)	Text
Place of Birth (Phone Number)	Text
Place of Birth (Email Address)	Text
Place of Birth (Social Media)	Text
Place of Birth (Other)	Text

The screenshot shows the 'Other Details' form in the Central University of Java Student Portal. The form is titled 'Form 2: Input detail from registration' and includes a 'Save and Next' button. The form fields are organized into two columns:

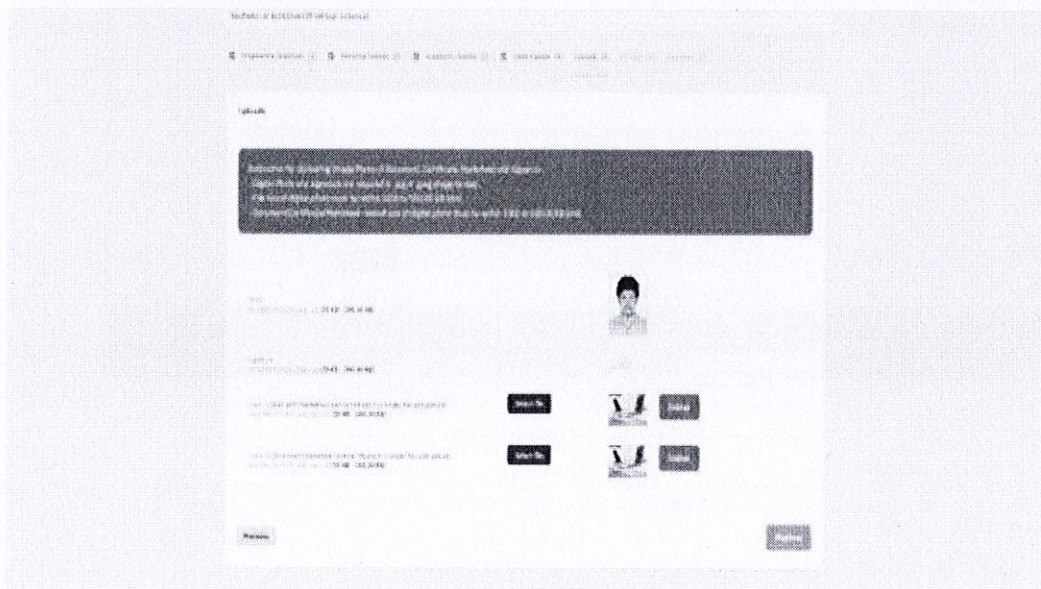
Field Name	Field Type
Full Name (as in ID Card)	Text
Student ID Number	Text
Gender	Radio
Place of Birth	Text
Date of Birth	Text
Place of Birth (Province)	Text
Place of Birth (City/District)	Text
Place of Birth (Village/Neighborhood)	Text
Place of Birth (Postcode)	Text
Place of Birth (Country)	Text
Place of Birth (Phone Number)	Text
Place of Birth (Email Address)	Text
Place of Birth (Social Media)	Text
Place of Birth (Other)	Text

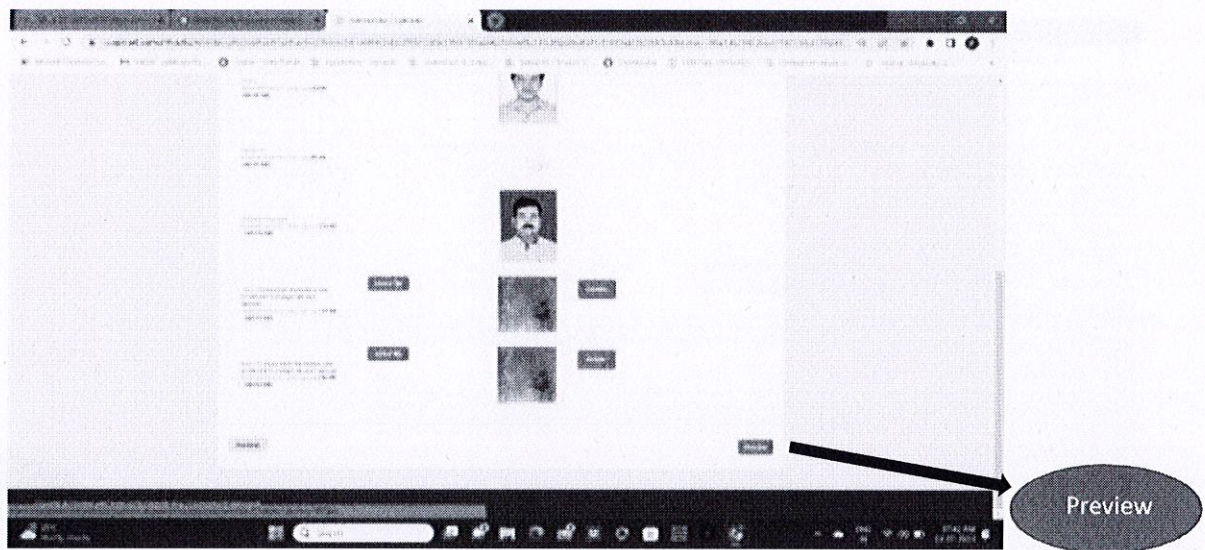
Save and Next



Step 12: Uploads

Scanned Documents to be Uploaded in format and size (like 10th certificates, 12th certificates, Caste Certificates, Passport size Photographs, Income Certificate, PWD certificate, Defence Personnel Certificate, and Other documents, if any) and click on preview

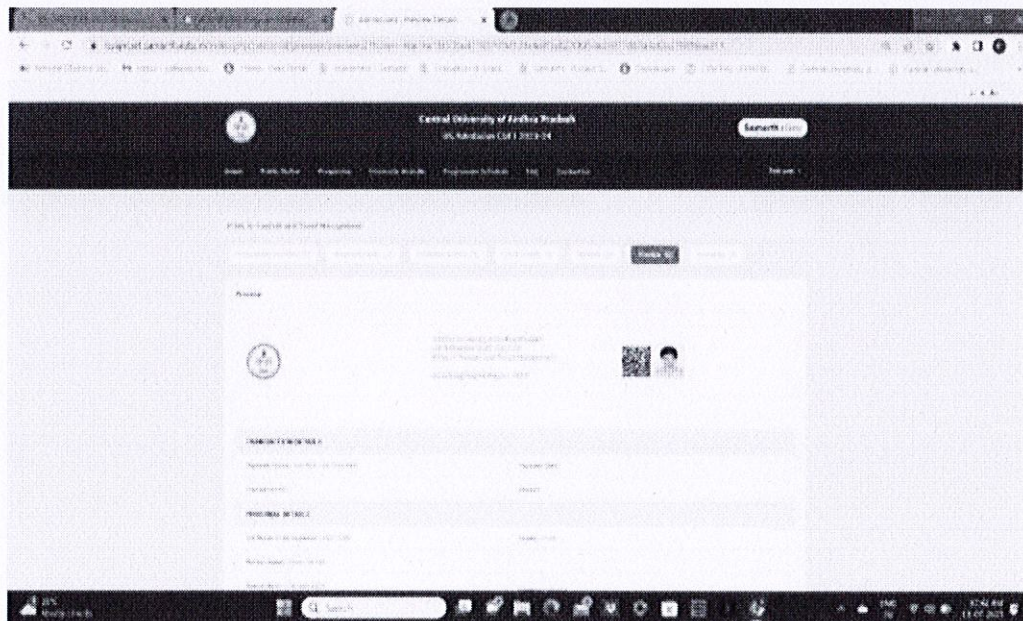


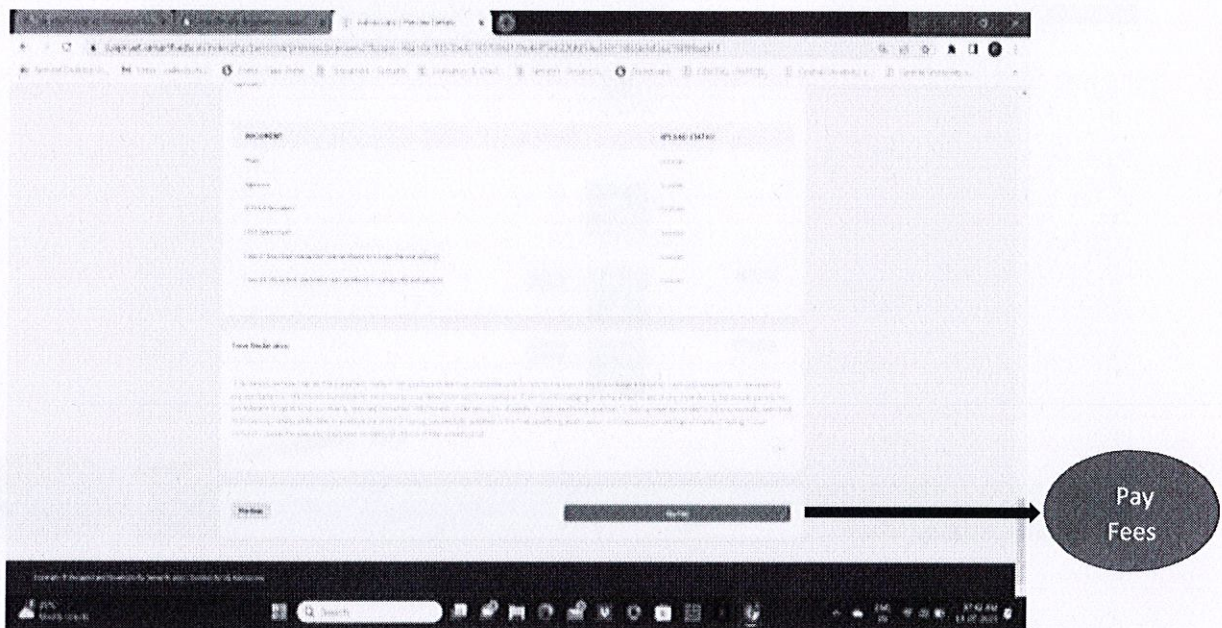


Step 13: Preview

In the **Preview** section you can see all the information filled by you. After the preview, if everything is alright in preview, then **Pay FEE option** will be available to make the payment of Registration fee, as applicable.

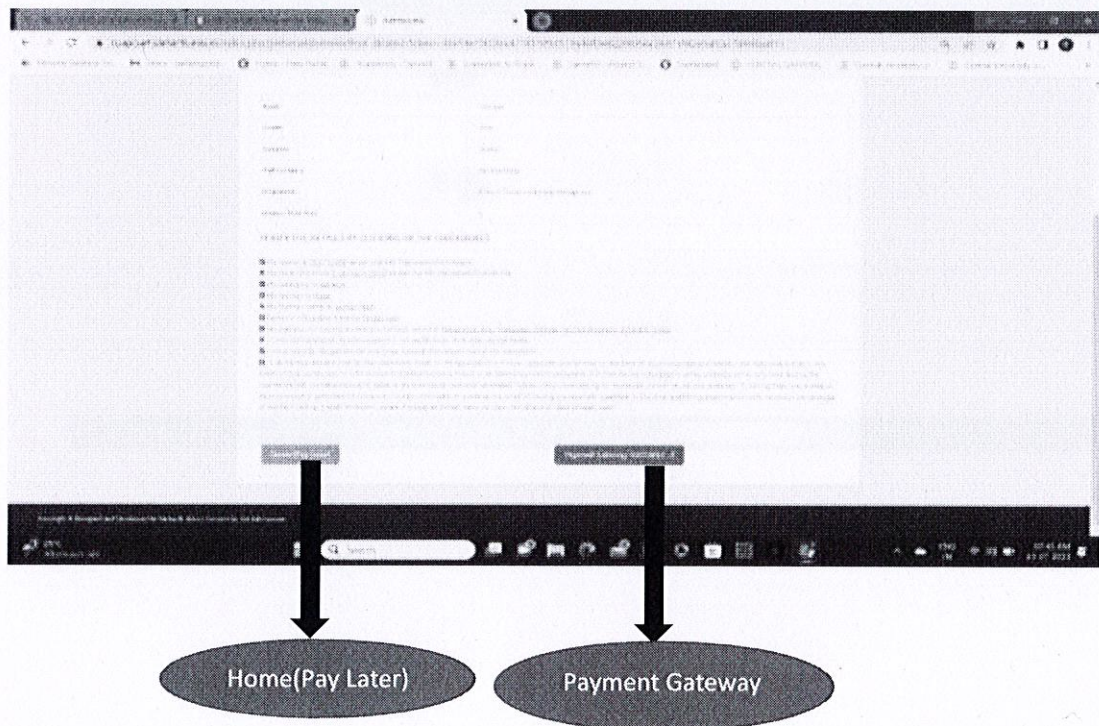
(Refer to General instructions at the top) and it leads to **Verification Window**





Step 14: Read and Mark all checkboxes (Compulsory).

- After marking all the check boxes, if everything is correct it will turn into **green** colour.
- Then two options will appear one is '**Pay Later**' and second one is '**Payment Gateway**'.
- If the Candidate wants to **Pay Later**, then chose **option one**.
- If the Candidate wants to **Pay now** choose option two (**payment Gateway**)



Step 15: Payments

- In the **Payments** Section, Please verify all the details and proceed to make payment.
- After the payment is made for **registration fee**, click on **submit** application.
- After submission of application check the status.
- If the payment is made **successfully**, status will show as submitted in **Green** colour.
- If the payment is **not made** then status will show as **Not Paid** in **Red** colour.
- Candidate can Save the application form and take the **printout** of the same for future reference.

The screenshot shows the 'Payments' section of the Central University of Andhra Pradesh portal. The user is logged in as 'Anurag, Not user'. The page displays the registration fee payment details, including the amount of ₹10,000.00 and the payment status. The 'Payment Status' is currently 'Not Paid'. The user is prompted to make the payment and then click on the 'Submit' button to proceed.

The screenshot shows the 'Application Status' section of the Central University of Andhra Pradesh portal. The user is logged in as 'Anurag, Not user'. The page displays a table of application statuses. The table has columns for 'APP NO.', 'APP NAME', 'DATE', 'STATUS', 'ACTION', and 'REMARKS'. The first row shows an application with status 'Not Paid' and a 'Submit' button. The second row shows an application with status 'Submitted' and a 'Print form' button. The 'Submit' button is highlighted with a red oval and an arrow pointing to it, and the 'Print form' button is highlighted with a red oval and an arrow pointing to it.

APP NO.	APP NAME	DATE	STATUS	ACTION	REMARKS
2021/2022/01	Anurag, Not user	2021/2022/01	Not Paid	Submit	
2021/2022/02	Anurag, Not user	2021/2022/02	Submitted	Print form	

**Thanks for Completing the Registration process for Admission in
Central University of Andhra Pradesh**

All the best