

Flow Chart of Registration Process for PG admissions in CUAP through Samarth Portal for the year 2022

Candidates should follow the below mentioned steps for registration on Samarth Portal:

General instructions:

A. If a Candidate wishes to apply for more than one programme in the university, he/she has to register separately and pay the registration Fee for each programme.

For example, if a candidate wants to apply for Master of Arts (Political Science) in general (UR- Unreserved)/OBC/EWS/DP categories, he/she has to pay Rs 500/- as registration fee.

In case of SC/ST candidates, they have to pay Rs 250/- for each programme separately and register themselves.

PWD candidates can register without any registration fee, but register for each programme separately.

Candidates need to wait for at least one hour for the transaction to be reflected in Samarth and to obtain the Printout.

Those candidates who have already registered before need not register again.

Qualified CUET candidates should Register for PG Admissions in CUAP through Samarth Portal using following link

URL: https://cuapcuet.samarth.edu.in/pg/

Step 1: Register in the Samarth Portal with the login credentials by clicking on NEW Registration Button

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	0	Download Admission Notice Download Prospectus Visit CUAP Websile Other Important Information Sign in
	Welcome to Central University of Andhra Pradesh	Registered User Login
Nou	NEW REGISTRATION	Registered Email * 2255100009
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Registration	Last date of online admission form submission: (upto 06.10.2022 11:55 PM IST)	Captoha Verification
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		Login
		Forgot Password/Click to Reset your Password Reservd Account Verification Code
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mportant Instructions	Registration for Admission to PG Courses		
 Name and other details entered by the applicant need to be the same as in the CUET Score Card Applicants can log in to the admission portal through their registered email address, only. Applicant must use his own achieve email address. The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process. Seplicants are encouraged to use the latest version of theGoogle Chrome web browser for filling the application form. 	CUET Application No (As per CUET Score Card) * CUET ROLL No (As per CUET Score Card) * Date of Birth (As per CUET Score Card) * Applicant's Email (Plesse use your own email as this will be your USERNAME and will communication) * Re-Enter Applicant's Email Address * Password (Minimum 6 characters) * Re-Enter Password * Mobile Number * Re-Enter Mobile Number *	I be used for all official	123456 1234 Select Date pallavipotluri@gmail.com pallavipotluri@gmail.com Password Confirm Password 9493111379 9493111379
	Capticha Welfloation (type the text shown in the mage)	texteck cwqpfcj * Click on the tex	

Register

Step 2: After Registration, a **Dashboard** will appear which is like the screenshot below. Enter all details by Logging in again.

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3	Download Admission Notice Download Prospectus Visit CUAP Website Other Important Information	
Account verified successfully. Please login to start your application process.		×
Welcome to Central University of Andhra Pradesh	Registered User Login	
NEW REGISTRATION	Registerd Email * 223 1000039	
NOTIFICATION	Password *	
Last date of online admission form submission: (upto 06.10.2022 11:55 PM IST)	Ceptoha Verification 7.jso.jpr/x	
	Click on the text to change Login	
	Forgot Password? Click to Reset your Password Resend Account Verification Cade	
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Step 3: Personal Details

In this section, fill in your personal details by clicking on **Complete Profile**. Then click on **Save & Next** to proceed to next section **other details**.

Details			Profile Detail			
ID Number	pallavipotluri@g 9493111379	jmail.com	It includes all the personal details i	including the category, place of bir	th details, fam <mark>il</mark> y details, address (details, etc. Complete Profile
any help ?	Contact Helpd	lesk				
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22	PGQP22	1234	29.00	151.00	180.00	One Hundred Eighty Only Prof

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Profile Detail			Other Deta	ail		Upload 3		
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test						Male		~
plicant's Date of Birth"				Age as on Jul 1, 2022 *		Category *		
27 🗸 July	~	1998	~	23 Years 11 Month 5 Days		General		~
plicant's Email *	Alternate Email			Mobile Number *		Alternate Mobile Number (Pare	nt's/Guardian's)	
pallavipotluri@gmail.com				9493111379				
plicant's Aadhar Card Number	Blood Group *			Are you citizen of India ?*		Religion *		
	B+		~	Yes	~	Hinduism		~
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Step 4: After filling all the details, **Update** button will appear at the bottom.

- If everything is correct or no changes to be made, then click on **Next** button.
- If any details have to be modified, then click on **Update** and fill correct details and click on **Update** and it leads to **other details**.

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Profile D	tail 1				Other Detail		Upload 💽
PERSONAL DETAILS							
Full Name of the Applicant	TEST	Gender	Male	Date of Birth	27 July 1998 Age as on Jul 1, 2022: 23 Years 11 Month 5 Days		
Category	General	Aadhar Number		Blood Group	B+	Are you Citizen of India? / Religion	Yes (Religion: Hinduism)
E mail pallavipotluri@gmail.com	Mobile Number 9493111379	Alternate Email	Alternate Mobile	Correspondence Address	Police Quarters, Prakasam, Ongole, Andhra Pradesh -523001, India	Permanent Address	Police Quarters, Prakasam, Ongole, Andhra Pradesh -523001, India
PLACE OF BIRTH DETAILS							
Village/Town/City	Ongole	Country	India	State	Andhra Pradesh	District	Prakasam
CUAP REGISTRATION DETAILS (IF APPLICABLE)							
Have you studied in any programme under CUAP?	No	Registration number	NA	Name of the department	NA	Programme registered in	NA
FAMILY DETAILS							
Mother's Name	TEST MOTHER						
Father's / Guardian's Name	TEST GUARDIAN	4					
Emergency Contact of Parent/Guardian	8800255725						
DTHER CATEGORY/QUOTA							
PwD Category	Not Applicable						

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						Religion	
Email pallavipotluri@gmail.com	Mobile Number 9493111379	Alternate Email	Alternate Mobile	Correspondence Address	Police Quarters, Prakasam, Ongole, Andhra Pradesh -523001, India	Permanent Address	Police Quarters, Prakasam, Ongole, Andhra Pradesh -523001, India
PLACE OF BIRTH DETAILS							
Village/Town/City	Ongole	Country	India	State	Andhra Pradesh	District	Prakasam
CUAP REGISTRATION DETAILS (IF APPLICABLE)							
Have you studied in any programme under CUAP?	No	Registration number	NA	Name of the department	NA	Programme registered in	NA
FAMILY DETAILS							
Mother's Name	TEST MOTHER						
Father's / Guardian's Name	TEST GUARDIAN	l .					
Emergency Contact of Parent/Guardian	8800255725						
OTHER CATEGORY/QUOTA							
PwD Category	Not Applicable						
Kashmiri Migrant Category	Not Applicable						
Wards of Ex-Servicemen and self	No						
Single Girl Child Quota	No						
BANK DETAILS FOR REFUND(IF APPLICABLE)							
Name of Account Holder	PALLAVI	Account Number	10042933499	Name of Bank	IDFC First Bank	IFSC	IDFB0080151
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Update

Step 5: Other Details

Fill in details like participation in NCC Certificates or any extracurricular activities and then click on the **Save and Next** button.

Profile Detail	Other De	tall	Upload 🚺	
pated in National Service Scheme (NSS) Camp? *		Have you participated in Sports/Extra Curricular Activities *		
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	Proficiency (Read	ding/Writing/Speaking)		
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Profile			Save and Next	

Step 6: After filling all the details, **Update** button will appear at the bottom.

- \circ $\;$ If everything is correct or no changes to be made, then click on Next button.
- If any details have to be modified, then click on **Update** and fill correct details and click on **Update** and it leads to **other details**.

Next

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Other Details Saved Successfully		×
Profile Detail	Other Detail	Upload 💽
Have you participated in National Service Scheme (NSS) Camp?	No	
Have you participated in Sports/Extra Curricular Activities	No	
Do you have Staff Quota?	No	
Do you have NCC Certificate	No	
Language	Proficiency (Reading/Writing/Speaking)	
English	Reading Writing Speaking	
Hindi	Reading Writing Speaking	
Profile	Update	Next
	Update	

Step 7: Upload Section

Upload the necessary documents like **Passport size Photo, Scanned Signature and Date of Birth Certificate (SSC or 10th class)** in the prescribed format only **(i.e., Jpeg, Jpg)** and in the prescribed size **(10kb to 500kb)**. After uploading the documents, read the **Warning Message** and Check the box and click on the **Submit & Lock** button.

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Step 8: Click on the **view** button to view your complete profile and then move to **Apply Now to** select the desired Programme you wish to apply.

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Profile Submitted successfu	IIy. You can now apply for programmes.						×
Basic Details		F	Profile Detail				
Email ID Mobile Number Need any help ?	pallavipotluri@gmail.cc 9493111379 Contact Helpdesk	m I	It includes all the personal details including the	e category, place of birth details, fami	ly details, address details, etc.		View View
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		c	Choose the program you want to apply			4	Apply Now
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Paper Code	Paper Name	Roll Number	Part A Marks	Part B Marks	Total Marks	Marks(in words)	Apply Now
PGQP22	PGQP22	1234	29.00	151.00	180.00	One Hundred Eighty Only	Now

Step 9: Mention the Programme level and Name, and then click on the Next button.

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Programme Level MASTER (Post-Graduation Programmes) Programme *				· · · ·
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You have applied for the programme	Master of Science(Molecular Biology). Y	You need to pay the fee for the success	ful submission of application.					×
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Master of Science(Molecular Biolog	gy)				ι	Jn-Paid		
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Step 10: Academic Details

Fill your Academic details like Eligibility criteria, Class 10th and 12th and Graduate details, Year of passing &Percentage.

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		Master of Science(Molecular Biolog	<i>v</i>)		
Programme Selection 1 Personal Details 2	Academic Details 3	Other Details 🔇	Uploads 🔕	Preview 🔇	Payments 🕖
elect Applicable Eligibility Criteria (Read Information Bulletin for El	igibility Criteria)				
	Bachelor's degree in Microbiology, Botan with a minimum aggregate of 50% marks a		e and Veterinary Science		
ualification Details - X or Equivalent					
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iass X Percentage (If your mark is in CGPA, please convert to equivalent recentage as per your CGPA score and CGPA Scale) *	10				
ass X Name of the Institution *	JNV				
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Step 11: After filling all the details, **Update** button will appear at the bottom.

- If everything is correct or no changes to be made, then click on **Next** button.
- If any details have to be modified, then click on **Update** and fill correct details and click on **Update** and it leads to **other details**.

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			Master of Science(Molecular Biology)			
Programme Selection 1	Personal Details 🔇	Academic Details 3	Other Details 🔇	Uploads 🜖	Preview 6	Payments 🥑
Selected Eligibility Criteria						
Bachelor's degree in Microbiology,	Botany, Zoology, Genetics, Agriculture, Me	dicine and Veterinary Science with a minin	num aggregate of 50% marks and above from a	recognized university		
Bachelor's degree in Microbiology, Qualification Details - X or Equivalent		dicine and Veterinary Science with a minin	num aggregate of 50% marks and above from a	recognized university		
			num aggregate of 50% marks and above from a	recognized university		
Qualification Details - X or Equivalent				recognized university		
Qualification Details - X or Equivalent ass X Year of Passing ass X Percentage (If your mark is in		tage as per your CGPA score and	2018	recognized university		
Qualification Details - X or Equivalent lass X Year of Passing lass X Percentage (If your mark is in DPA Scale)		tage as per your CGPA score and	2018	recognized university		
Qualification Details - X or Equivalent ass X Year of Passing ass X Percentage (If your mark is in GPA Scale) ass X Name of the Institution		tage as per your CGPA score and	2018 10.00 JNV	recognized university		

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Qualification Details - XII or Equivalent	
Class XII Qualification Status	Passed
Class XII Year of Passing	2020
Class XII Percentage (If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA Scale)	98.00
Class XII Name of the Institution	JNV
Class XII Board/University	State
Class XII Subject Studied	BIPC
Have you Passed Class XII With Mathematics with minimum 55%	Yes
Qualification Details - Graduation	
Qualification Status	Passed
Year of Passed Final Examination	2022
Name of the Programme	BSC
Name of the Board/University	Other
Have You Passed Graduation with Honours	No
Name of the Honors Subject	
Name of the Board/University	JNV
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ss XII Name of the Institution	JNV
ss XII Board/University	State
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ve you Passed Class XII With Mathematics with minimum 55%	Yes
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me of the Programme	BSC
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ve You Passed Graduation with Honours	No
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centage [If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA Scale	98.00
Previous	Update Next
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Step 12: Other Details

Fill your other details and click on Next Button. It leads to Uploads

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		Master of Science(Molecular Biology	0		
Programme Selection () Personal Details ()	Academic Details 🧿	Other Details 🔇	Uploads 🧿	Preview 🧿	Payments 🔰
Other Details					
Have you participated in National Service Scheme (NSS) Camp?	No				
Have you participated in Sports/Extra Curricular Activities	No				
Do you have Staff Quota?	No				
Do you have NCC Certificate	No				
Language	Proficiency (Reading/Writing/Sp	peaking)			
English	Reading Writing Speaking				
Hindi	Reading Writing Speaking				
Previous				Next	
© CUMP 2022				Next	Powerd By PROJECT SW

Step 13: Uploads

Scanned Documents to be Uploaded in format and size (like 10th certificates, 12th certificates, Caste Certificates, Passport size Photographs, Income Certificate, PWD certificate, Defence Personnel Certificate, and Other documents, if any) and click on preview

			Master of Science(Molecular Biology)			
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Step 14: Preview

In the Preview section you can see all the information filled by you. After the preview, if everything is alright in preview, then **Pay FEE option** will be available to make the payment of Registration fee, as applicable. (Refer to General instructions at the top) and it leads to Verification Window



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y declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the course period, my candidature is liable to be summarily rejected/cancelled."	n the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act is
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Step 15: Read and Mark all checkboxes (Compulsory).

• After marking all the check boxes, if everything is correct it will turn into green colour.

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Step 16: Payments

- In the **Payments** Section, Please verify all the details and proceed to make payment.
- After the payment is made for **registration fee,** click on **submit** application.
- After submission of application check the status.
- o If the payment is made **successfully**, status will show as submitted in **Green** colour.

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Candidate can Save the application form and take the **printout** of the same for future reference.

Thanks for Completing the Registration process for PG Admissions in Central University of Andhra Pradesh

All the best